

NORCO MOUNTED POSSE RODEO
 POST OFFICE BOX 241, NORCO, CA. 92860
 Vendor Coordinator: Josie Wright (951) 273-0603 (Phone/fax)

PRCA RODEO BOOTH / VENDOR APPLICATION
August 22nd, 23rd, 24th, 2008

1. Name of Organization _____
2. Address _____
3. Contact Person _____
4. Phone Number _____ Cell Number _____
 Fax Number _____
5. Is electricity required? _____
 If yes, state current and voltage requirements.
6. **Food Choice:**
We will have only 5 major food vendors, it will be on a first come bases.
 First Choice (one item per booth) _____
 Second Choice _____
7. **Description of products and/or services being displayed, sold or advertised within the vending area** _____

8. Non-Profit Organization	12 X 12	\$ 100.00	_____
9. Profit Organization	12 X 12	\$ 400.00	_____
10. Profit Organization	12 X 15	\$ 450.00	_____
11. Profit Organization	12 X 20	\$ 500.00	_____
12. Profit Organization	12 X 25	\$ 550.00	_____
13. Profit Organization	20 X 20	\$ 600.00	_____
14. Profit Organization	20 X 30	\$ 650.00	_____
15. For non-food booth additional inspection fee		\$ 10.00	_____
16. For food booths additional inspection fee		\$ 20.00	_____
TOTAL			_____

Additional fee is charged by the fire dept. And must be sent in by all vendor with Application !!!!!!! If you have any questions please call.

Application will not be processed without all fees paid in full.

Booth areas will be measured and marked. Please be sure you have chosen the correct size or additional charges will be incurred.

APPLICATIONS, INSURANCE POLICIES AND PAYMENT MUST BE RECEIVED NO LATER THAN AUGUST 1st 2008.

THE RODEO WILL PROCEED RAIN OR SHINE – NO REFUNDS!!!

SIGNATURE _____ PRINT NAME _____ DATE _____

NORCO MOUNTED POSSE RODEO
POST OFFICE BOX 241, NORCO, CA. 92860
PRCA Rodeo AUGUST 22nd, 23rd, 24th, 2008
VENDOR BOOTH POLICY

1. **Food Booths** must contain a fire extinguisher and container for hot water and washing of hands.
2. If electricity is required, you will need to provide an extension cord at least 150 feet long. Pigtails are also required. Limited amounts of power are supplied for all booths.
3. Ice can be purchased from the Norco Mounted Posse for all the booths.
4. All grounds must be cleared of all persons including children, no later than 4:00pm on Friday and 4:00 pm on Saturday and 3:00pm on Sunday A **MAXIMUM OF 4** people will be given vendor passes, (including children) the tickets will be given to security and hands will be stamped for admission. Once your hand is stamped, you will need to remain in your booth area until the gates are opened.
5. All vehicles must be removed from the grounds by 4:00pm. Security will perform a daily sweep at these times.
6. Please do not confront security they are only following orders.
7. All food must be covered and kept below 45 degrees or above 60 degrees. All food must have individual wrapping for each serving (including condiments).
8. All food booths must be screened and have a floor covering of plywood, canvas, carpet, or pallets for above ground food storage.
9. Booths must be cleared nightly of all trash, cooking oils and debris following each performance.
10. Each organization or business must provide us with a one million dollar Insurance Policy, naming additional insured; ***THE NORCO MOUNTED POSSE AND THEIR OFFICERS AND DIRECTORS.***
11. **NON-PROFIT ORGANIZATIONS** must have on their person, a copy of their by-laws showing them as a non-profit organization. Before the group will set up there booth.
12. Health permits will be obtained by the Norco Mounted Posse as a blanket permit at the County of Riverside Health Agency. **Food vendors only!**
13. **NO OUTSIDE ALCOHOL BEVERAGES IN VENDOR AREA**
14. **NO SODA OR WATER!** Will be sold by vendors. The NORCO MOUNTED POSSE will be providing soda and water concessions.
14. Please leave your booth area the way you received it.
15. The Norco Mounted Posse may inspect vendors at any time. The Norco Mounted Posse reserves the right to shut down any booth for non-compliance with any applicable law(s), operating outside of the requested and approved function(s), or operating in a disrespectful, immoral or unethical manner toward any patron, official, competitor, vendor, city employee or any other attendee of the event.
16. Make checks payable to: **NORCO MOUNTED POSSE / PRCA RODEO.**
Mail to: NORCO MOUNTED POSSE, P.O. Box 241, Norco, Ca 92860

I have read the above policy and agree to abide by all of the rules:

Signed _____ Print _____

If you have any questions or concerns you can contact Josie Wright @ 951- 273- 0603 after 6PM.

Thank you, The Norco Mounted Posse.

**NORCO MOUNTED POSSE RODEO
2008 GROUNDS SCHEDULE (TENTATIVE)**

Subject to change without notice. Please call or check our website prior to August 22nd for changes to the program or schedule.

Thursday, August 21st, 2008

Vendor setup 9:00am to 4:00pm

Friday, August 22nd, 2008

Vendor setup 7:00am to 11:00am

Food vendors must be ready for Health Department Inspection at 11:00am

Gates open to the public at 5:00pm

Performance starts at 7:30pm

Saturday August 23rd, 2008

Gates open to the public at 5:00pm

Performance starts at 7:30pm

Dance in the 4-H barns after rodeo performance

Sunday August 24th, 2008

Gates open to the public at 4:30pm

Performance starts at 6:30pm

Daily cleanup will begin after all patrons have exited the premises. Vendors will have approximately 45 minutes to complete restocking, cleanup, equipment or product removal and covering of vendor area. Vehicles will be allowed inside the grounds during this time. No vendor camping! Grounds will be cleared and secured one hour following start of cleanup.